

CDF PRIVACY POLICY ON STATE CONTROLLED PERSONAL INFORMATION

CDF and its officers and employees shall adhere to the following principles for the protection of privacy in handling personal information:

- (a) Personally identifiable information may only be obtained through lawful means;
- (b) The purposes for which personally identifiable data are collected shall be specified at or prior to the time of collection, and any subsequent use of that data shall be limited to the fulfillment of purposes not inconsistent with those purposes previously specified;
- (c) Personal data shall not be disclosed, made available, or otherwise used for purposes other than those specified, except with the consent of the subject of the data, or as authorized by law or regulation (e.g., law enforcement, child support, gun checks);
- (d) Personal data collected must be relevant to the purpose for which it is needed;
- (e) The general means by which personal data is protected against loss, unauthorized access, use, modification or disclosure must be posted, unless such disclosure of general means would compromise legitimate agency objectives or law enforcement purposes.