California Timber Regulation
and Environment Evaluation System

External User Guide

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1.0 Access CalTREES Web Portal and Site Navigation

The CalTREES Web Portal can be reached at: https://caltreesplans.resources.ca.gov/caltrees.

No registration or user account is required to search and review plans or to generate CalTREES reports.

A CalTREES user account is required to: 1) submit Public Comment online, 2) Subscribe to Notification Requests and 3) Submit/update Timber Harvesting documents.

Navigating the CalTREES home page:

1. To access the **Search Plans** page, **click** on either button. See Section 7.0 Search for Timber Harvesting Documents for more details.

2. To access CalTREES Resources and Help, **click** on the button at the top of the page. This will provide links to resources such as the CalTREES User Guide and CalTREES Information portal.

3. To register in CalTREES and create a user login, **click** on the button. See Section 2.0 Create a New Online CalTREES Account for more information.

4. If you have registered as a user in CalTREES and want to log into CalTREES, **click** on either button. Then enter your User Name or Email and Password to access your account. See Section 3.0 Functions Available when Logged Into CalTREES for more information.

5. To log out of CalTREES or change account information, **click** on the button, then select either Account Management and Logout.

6. To access the list of CalTREES report available, **click** on the button. See Section 6.0 CalTREES Reports for more details on the reports available.

2.0 Create a New Online CalTREES Account

A CalTREES user account is required to: 1) submit Public Comment online, 2) Subscribe to Notification Requests and 3) submit/update Timber Harvesting documents.
2.1 Registering for a CalTREES Account

1. Click on the Register button located on the CalTREES homepage.

2. Read the disclaimer and check the box. Click on the Continue Registration button.

3. Under Login Information, enter information for all required fields.

4. Under the Contact Information section, click the Add Contact Info button.

5. In the Type drop-down list, select Contact and click the Continue button.

6. Enter the Contact information for all required fields.

7. Scroll down to the Contact Addresses section and click the Add Additional Contact Address button.
8. For Address Type, select **Mailing**. Enter the required information and click the **Save and Close** button to continue.

9. Click the **Continue** button. You will get this message box, click the **Continue** button.
10. Click the **Continue Registration** button. You should receive this message:

Congratulations. You have successfully registered an account.

**Account Information**

- User Name: [redacted]
- Email: [redacted]

11. You should also receive a Welcome email from “No_Reply@resources.ca.gov.”

12. Once your account has been created, you will need to login; click the **Login Now and View Available Services** button.

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3.0 **Available Features when Logged Into CalTREES**

Once logged into CalTREES, additional features are available.

3.1 **Submit Public Comment**

Submit Online Public comments on in review Timber Harvesting Plans.
Use this feature to electronically submit an online Public Comment. See Section 4.0 Submit Public Comment for more details.

3.2 Subscribe to Notifications

This feature allow users to set up an automated email notification to be sent when identified events occur to timber harvesting document. See Section 5.0 Subscribe to Notifications for more details.

3.3 View My Records

The “View My Records” feature allows you to access Notification Requests, Public Comments and Harvesting documents that you have submitted in CalTREES. The “View My Records” page is divided into two parts, upper part of the page lists the Harvest Documents that you have submitted. The lower part of the page displays the notifications you have subscribed to and the Public Comments you have submitted.

3.4 Reports

View various informational and statistics reports about Timber Harvesting, LTO Licensing, and RPF Licensing published through CalTREES online.
3.5 Submit Timber Harvesting Plan

1. **Click** on the **Submit a New Plan** button, you will need to read and accept the disclaimer.

2. A list of plans will appear. **Click** on the button next to the plan you want to submit and **click Continue**. The list below is all of the plans available to submit, but depending on your CalTREES permissions, your list may be different.

   - **Exemptions**
     - 10 Percent Dead, Dying Diseased, Fuelwood, or Woody Debris v2019
     - Christmas Trees
     - Drought Mortality and Unmerchantable Sawlog
     - Forest Fire Prevention v2019
     - Less than 3 Acre Conversion
     - Oak Woodland Management v2019
     - Post Fire Recovery v2009
     - Public / Private Utility Right-of-Way
     - Small Timberland Owner
     - Structure Protection (0 to 150 feet) v2019
     - Structure Protection (150 to 300 feet) v2019

   - **Emergency**
     - Fuel Hazard Reduction (RM/05)
     - Notice of Emergency Timber Operations
     - Sudden Oak Death Disease

   - **Conversions**
     - Less Than 3 Acre Conversion
     - Public / Private Utility Right-of-Way

3. You will be required to fill in information pertaining to the type of plan being submitted. CalTREES will guide you through the process of entering and submitting a plan.

   **NOTE:** Anytime during the process, you can **click** the **Save and resume later** button to save the information currently entered in CalTREES. This button is at the bottom of each data entry screen.

4. Once all information for the plan has been entered, you will reach the **Review** page. Please review the information entered into CalTREES and if you need to change any information, use the **Edit** button on the line next to section that needs to be edited. Once data has been updated, click **Continue Application**, and you return to the review page. When you are satisfied with the data entered, click **Continue Application** and then you will submit the plan to CalTREES.
5. After you click on the **Continue Application** button, the timber harvesting document will be submitted to CalTREES. A screen with the new plan number will be displayed. Go to the “Review My Plans” to see a full list of the documents that you have submitted.

### 3.6 Linking RPF License to CalTREES Account

Once you have registered in CalTREES. If you are an RPF, you can link your RPF license information to your CalTREES account. Use the “Link My License” button.

You will look up your license and enter a PIN provide to you by the Board of Forestry and Fire Protection. If you have not receive your PIN, please contact Board of Forestry and Fire Protection to create one for you.

### 4.0 Submit Public Comment

This feature allows users to submit online public comments.

To access the Submit Public Comment functions:

1) From the home page, **click** on the **Submit Public Comment** button or
2) From the top of the page, click on the Public, then click on the Submit Public Comment button.

1. Read the general disclaimer and check the box before proceeding.

Part 1 – Required Information

2. In the Public Comment Information area, select the item you would like to comment on. Use the selection drop down to 1. Select a plan from the list, 2. Select “Enter a plan number manually” and you will be prompted to enter a plan number or 3. Select “I don’t know the plan number” and then you will be prompted to enter the County and City near the activity you are commenting on.

3. The next field is the text for the public comment. The limit on the text for the public comment field is 4,000 characters. If that is not enough character to express your comment, please attach a file Part 2.
Part 2 – Optional Attachments area allows files to be attached to the Public Comment. This is optional. The maximum file size is 250MB.

4. Click the Add button in this section to add documents. Then, click the Add button on the File Upload screen.

5. On the next screen, select the file(s) to attach and click on Open. Then the list of files will be listed on the File Upload screen and if the list is correct, click on Continue.

This will take you back to the Part 2 screen again.

6. At this point, you are required to enter the Type field which describes the type of file being attached. Select the Type of file from the dropdown menu.

7. Then enter a description of the attachment in the Description text box.

8. Once this information has been entered, then click the Save button to save the attachment to the comment.
9. After you click Save, the attached file(s) will be listed and then click the Continue button.

5.0 Subscribe to Notifications

This feature allow users to set up an automated email notification to be sent when identified events occur to timber harvesting document.

To access the Subscribe to Notification functions:

1) From the home page, click on the Subscribe to Notifications button or

2) From the top of the page, click on the Public, then click on the Subscribe to Notifications button.

Read the disclaimer and check the box before proceeding.

Note: The only parameter that is required is the Frequency field. All other items are optional, but it is recommended that parameters are entered into at least one other field. If not, notifications for ALL plans will be received.

The parameters that can be entered are: Plan Type(s), Watershed(s), County(ies), and Timber Harvesting Document Number(s).

1. **Frequency Settings** - Select a notification frequency from the drop-down list
2. **Select Plan Type(s)** - Check the box for the Types of Records you would like to be notified about.

**NOTE:** ONLY USE THE WATERSHED CHOICE OR THE COUNTY SELECTION, DO NOT USE BOTH. If both are used, the outcome will only be notifications about plans that are in both the identified Watershed and the identified County.

**Select Watershed(s):**

3. Click the **Add A Row** button.

4. Enter a **Watershed ID Number** or select from the drop-down menu and then click the **Submit** button.

5. Repeat as needed for additional Watersheds.

**Select County(ies):**

6. Click the **Add a Row** button
7. In the drop-down list, select the county and click the **Submit** button.

8. Repeat as needed to add additional counties.

**NOTE:** You can **click** the **Save and Resume Later** button at any time to save your entries. You will receive the message below. When you are ready to continue filling out the information, go to **View My Records** and **click** on **Resume Application** to complete your Notification Request.

9. **Click** the **Add a Row** button.

10. **Enter** the Timber Harvesting document number and **click** the **Submit** button.

11. **Click** the **Continue** button.

12. The Review page is displayed next. Review all information and make changes as needed.

13. **Click** the **Continue** button to submit your Notification Request application.

**NOTE:** Once your Notification Request is complete, you are given a Record Number. **You do not need to write this number down.**

**View Record Details**
1. To view Record Details for any Notification, click on the **View My Records** button.

2. The Notification Request will be listed under CalTREES Public Services. Click on the **Document Number link** to open the record.

3. Under **Record Details**, expand the arrow next to **More Details**, and then click the **plus (+) sign** for **Application Information** and **Application Information Table** to display the details of the Notification Request.

4. **Click** the **Update Information** button to update or unsubscribe to the Notification Request.
6.0 CalTREES Reports

The CalTREES reports can be reached several ways.

If you are not logged into CalTREES, **Click** on the **Reports** button.

If you are logged into, you can access reports in two ways:

1) **Click** on “Reports” button on the homepage or

2) **Click** on “Public” and then **click “Reports”**.

A list of reports will appear and **click** on the button that describes the report you are interested in.

6.1 1st Review Tentative Report

Provides a tentative list of First Reviews that will take place during the specified week. The CAL FIRE Region number and a date must be provided. The report will extract the
tentative First Reviews scheduled in the seven days before the end date provided.

6.2 2nd Review Tentative Report

Provides a tentative list of Second Reviews that will take place during the specified week. The CAL FIRE Region number and a date must be provided. The report will extract the tentative Second Reviews scheduled in the seven days before the end date provided.

6.3 1st Review Complete Report

Provides a list of all First Reviews completed in the specified week. The CAL FIRE Region number and a date must be provided. The report will extract the First Reviews completed in the seven days before the end date provided.

6.4 2nd Review Complete Report

Provides a list of all Second Reviews completed in the specified week. The CAL FIRE Region number and a date must be provided. The report will extract the Second Reviews completed in the seven days before the end date provided.

6.5 NOS – NOR (Notice of Submission and Notice of Recirculation) Report

Provides the official list of NOS and NORs that occurred during the specified time period. The CAL FIRE Region number and the start and end dates must be provided. Below are the list of parameters that need to be entered for this report.
6.6 THP Status Report

Provides a list of the timber harvest plans that are currently being processed. No input parameters are required.

6.7 Licensed Timber Operator (LTO) List

Provides a list of the valid Licensed Timber Operators. No input parameters are required.
7.0 Search for Timber Harvesting Documents

To access the Search Plans page, click on either or button.

7.1 Search Criteria

All items on the search page can be used as search criteria. Figure 2 - CalTREES Search Criteria shows all eight of the fields that can be used for searching in CalTREES. On the Search Home Page, to make the “Watersheds” search field visible, Click on the “Search Additional Criteria” link.

CalTREES Help text can be found for items that have a question mark next to the item ( ). Click on the question mark next to the item and additional information about the search field will pop up.

Once all search criteria has been entered, Click the “Search” button. To clear the search parameters entered on the search screen, Click the “Clear” button.

7.2 Wildcard Searching

The CalTREES application has a wildcard character (%) that can be used to assist with searching for plans in CalTREES. The wildcard can be used in the text fields, but can’t be used in the “Date” fields or fields with dropdown menu choices. The wildcard is used to take the place of any other character or string of characters in the field. The wildcard can be used multiple time in a search field to assist in narrowing down the search results.
7.3 Record Number/Harvest Document Number Search

The Record Number field is equivalent to the Harvest Document Number. The Record Number field format is 2-17EX-934-SHA where the field is represented by following components: [Region#]-[YY][Type]-[Sequence #]-[County].

- **Region #** - 1 = North Coast - Santa Rosa, 2 = Cascade - Redding, 3 = Southern - Riverside, 4 = Central Sierra - Fresno
- **YY** - Last 2 digits of year plan was submitted
- **Type** – the type of plan; EX = Exemption, EM = Emergency and NTMP. Please note Type is not used for THP
- **Sequence** = Unique Sequence Number assigned to plan. Plans submitted before October 1, 2018 will have a three digit sequence and plans submitted on or after October 1, 2018 will have a five digit sequence code.
- **County** = three character County identifier (see Appendix A for the list of all Counties and their associated 3 letter identifier)

Examples of wildcard (%) use in the Record Number/Harvest Document Number field:

- To search for all plans in Region 2, use the following format “2-%”
- To search for all plans in Shasta county, use the following format “-%-SHA”
- To search for all plans submitted in 2018, use the following format “%-18%”
- To search for Emergency plans in Region 2 in Shasta County, use the following format - “2-%EM-%-SHA”
- To search for Emergency plans in Region 2 submitted in 2018 in Shasta County, use the following format “2-18EM-%-SHA”

7.4 Record Type/Plan Type and Record Status Search

Record Type is equivalent to the Plan Type. The Record Type and Record Status have dropdown menus that can be used to determine search criteria.

When viewing the dropdown list for Record Type, it will display differently depending on the internet browser being used. If Internet Explorer (IE) is being used, a full list of items will be shown in the dropdown menu, but only the items that can be used in the search will be available to select. All other choices will be “greyed out”. If your browser is Chrome, then only the searchable Record Types will be displayed.

Record Status values are based on the Record Type chosen as search criteria. A Record Type must be selected to be able to enter a Record Status as search criteria. When a Record Type is chosen, only Record Status’ appropriate for that Record Type will be displayed in the dropdown menu.

The Record Status has several choices and some of the choice will not be used. Please see the Appendix A for the most common Record Status’ and their definitions.
7.5 Record Created Start and End Dates

The Record Created Start Date and Record Created End Date represent the date range when a plan was submitted to CAL FIRE. Please note this does not represent the date a plan changed from one status to another.

One example of searching by date is:
- To search plans submitted between January 1, 2018 and August 1, 2018, enter “01/01/2018” in the Record Created Start Date and enter “08/01/2018” in the Record Created End Date.

7.6 Project Name Search

The Project Name is a field that can be submitted on the harvest document plan. It is an optional field, so it may not always exist on all plans in CalTREES. This field is a text field and the wildcard (%) can be used to assist with searching.

Examples of searching by Project Name:
- To find plans with “Carr” anywhere in the Project Name field, enter the following format - “%Carr%”
- To find plans where Project Name begins with “Carr”, enter the following format - “Carr%”
- To find plans where Project Name ends with “Carr”, enter the following format - “%Carr”

7.7 Legal Description Search

When searching by the Legal Description, there is a very specific format that must be used. The format is [Meridian][Township][2 spaces][Range][2 space][Section#]. Below are the components of the Legal Description with the valid values for the search:

- **Median** - H = Humbolt, M = Mount Diablo, S = San Bernardino
- **Township** - ##N or ##S (where ## represents a two digit number; 0 pad if only one digit, ex. 05N)
- **Range** - ##E or ##W (where ## represents a two digit number; 0 pad if only one digit, ex. 05E)
- **Section** - # (space pad if only one digit, ex. ’ 1’)

If the Township or Range are only one digit, a leading zero must be added to make the search value contain 3 characters. For example, if the Township is “3n”, the search value of the Township should be “03n”. The same is true of the Range. If the Range is “5E”, the search value of the Range should be “05E”. Please note, the cardinal directions can be upper or lower case.

If the Section is only one digit, then an additional space must be added in front of the number. For example, Section is equal to 1, then a space is added before the number – “1” and this space is in addition to the two spaces required between the Range and Section.
Example searches:

<table>
<thead>
<tr>
<th>What you are searching for</th>
<th>Enter This Value</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mount Diablo, Township 16N</td>
<td>M16N%</td>
<td></td>
</tr>
<tr>
<td>Mount Diablo, Township 16N, Range 10W</td>
<td>M16N 10W</td>
<td></td>
</tr>
<tr>
<td>Mount Diablo, Township 16N, Range 10W, and Section 3</td>
<td>M16N 10W 3</td>
<td>2 spaces between Township and Range and since Section is only one digit, 3 spaces between Range and Section</td>
</tr>
<tr>
<td>Mount Diablo, Township 16N, Range 10W, and Section 12</td>
<td>M06N 10W 12</td>
<td>2 spaces between Township and Range, 2 between Range and Section</td>
</tr>
<tr>
<td>Any Meridian, Township 16N, Range 4W and any Section</td>
<td>%16N 04W%</td>
<td>2 spaces between Township and Range</td>
</tr>
<tr>
<td>Only Humboldt Meridian</td>
<td>H%</td>
<td></td>
</tr>
<tr>
<td>Humboldt, any township, Range 5E, and Section 10</td>
<td>H%05E 10</td>
<td>2 spaces between Range and section</td>
</tr>
</tbody>
</table>

Once search results are found, to see the actual Legal Description field for a specific plan, a specific plan must be chosen and reviewed. See Section 5 – Reviewing Plans for details on how to review the details of a specific plan. In short, once a plan is chosen, go to “Record Info”, then “Record Details”, then “More Details”, then “Applications Information Table”. This is the table that lists the actual Legal Descriptions for the chosen plan.

7.8 Watershed Search

Watershed information is submitted on timber harvest plans and there are several ways to search for the information. To search by the Watershed, the exact Watershed can be entered or the wildcard(%) can be used.

- Search by specific Watershed - If you would like to search for plans in a specific Watershed, then entire Watershed number can be entered into the field. For example, “6532.230501” could be entered and CalTREES would find all plans with that specific Watershed.

- Search using wildcard(%) – the wildcard can be used anywhere in the Watershed field. Here are a couple of examples of how it can assist with searching.
  - To search for a group of Watersheds that start with “6532”, then enter “6532%”
  - To search for a Watershed starting with “6532” and ended with “01”, then enter “6532%01”

Once search results are found, to see the actual Watershed field for a specific plan, a specific plan must be chosen and reviewed. See Section 5 – Reviewing Plans for details on how to review the details of a specific plan. In short, once a plan is chosen, go to “Record Info”, then “Record Details”, then “More Details”, then “Applications Information Table”. This table first lists the Legal Description and then the actual Watersheds are listed second in the table.
8.0 General Search Results

8.1 Sorting Search Results

The search results are displayed in a table and will provide a list of plans that meet the search criteria. At the top of the results are column labels and the column labels can be clicked to sort the results. To sort the results, **Click** on the column label and it will sort the results in ascending order and **Click** the label again and results will be sorted in descending order.

<table>
<thead>
<tr>
<th>Date</th>
<th>Document Number</th>
<th>Type</th>
<th>Application Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/08/2018</td>
<td>2-18EM-00159-SHA</td>
<td>Notice of Emergency Timber Operations</td>
<td>Michael, John and Sharon Oconnell - Delta Fire</td>
<td>Validated</td>
</tr>
</tbody>
</table>

8.2 Exporting Search Results

The search results can be exported in a CSV format by clicking on the **Download results** link. This export will provide a list of all the plans found in the search.

<table>
<thead>
<tr>
<th>Date</th>
<th>Document Number</th>
<th>Type</th>
<th>Application Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/12/2020</td>
<td>2-20-00098-SHA</td>
<td>Timber Harvest Plan</td>
<td>BUSHBAR</td>
<td>PHI Scheduled</td>
</tr>
<tr>
<td>06/10/2020</td>
<td>2-20-00096-SHA</td>
<td>Timber Harvest Plan</td>
<td>RED RYDER</td>
<td>In Review</td>
</tr>
<tr>
<td>04/02/2020</td>
<td>2-20-00059-SHA</td>
<td>Timber Harvest Plan</td>
<td>BEAR FLAT</td>
<td>Approved</td>
</tr>
<tr>
<td>03/25/2020</td>
<td>2-20-00052-SHA</td>
<td>Timber Harvest Plan</td>
<td>SPI - JACKRABBIT</td>
<td>Approved</td>
</tr>
</tbody>
</table>
9.0 Reviewing Plans

To select a specific plan, **Click** on the document number link of the plan you would like to review.

<table>
<thead>
<tr>
<th>Date</th>
<th>Document Number</th>
<th>Title</th>
<th>Location</th>
<th>Status</th>
</tr>
</thead>
</table>

9.1 Specific Plan Review

Once a specific plan is chosen, the following information will be displayed.

To get additional information about the plan, **Click** on the “Record Info” link.

9.2 Record Details

To see the Record Details information, **Click** on “Record Details”. This section includes License Professional and Contacts. The “Application Information” and “Application Information Table” contains different types of data depending on the document type. **Click** on the plus sign (➕) next to the label to see details.
9.3 Application Information

When reviewing the parent record, you can **Click** on the plus sign (➕) next to the “Application Information” and information such as total number of acres will be displayed.

### Application Information Table

<table>
<thead>
<tr>
<th>Location</th>
<th>Watershed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

9.4 Application Information Table

When reviewing the parent record, you can **Click** on the plus sign (➕) next to “Application Information Table” and information about the parent record will be displayed. Since the parent record is currently selected, the Legal Descriptions (Location) and, depending on the plan, the Watersheds will be displayed.

9.5 Processing Status

The Processing Status section shows the step in the plan processing. The symbols next to the phase have different meanings:

1) The green check mark means the step has been completed
2) The hour glass means the step is in progress
3) If there is no symbol next to a step that means the step has not started

To see more details about the step, click on the arrow next to the step name. In the example, all steps up to Completion and Stocking Report are complete. The Review Team Verification step has been highlighted to show the due date of the task and when it was completed.

9.6 Related Records

CalTREES creates a structure below the main document also called the parent record. The lower level items are called Related Records. The Related Records represent the different sections of the timber harvest plan. To view details about Related Records, click the “View” link next to item.

Now, the information in the “Application Information” and “Application Information Table” will pertain to the Related Record chosen.

9.7 Attachments

The attachments are documents that pertain to the plan. In this example, there are two documents associated to the plan. One is the plan (“Harvest Document Image”) that was submitted and the other is the acceptance letter generated by CAL FIRE. To view the documents, click on the Attachment Name of the specific document that you would like to view.
### Attachments

Attachments below are for the selected record and may include any additional associated records.

To sort the Attachments list click on the column header of your choosing to toggle between ascending or descending order.

The maximum file size allowed is 250 MB.

<table>
<thead>
<tr>
<th>Attachment Name</th>
<th>Attachment Type</th>
<th>Record ID</th>
<th>Record Type</th>
<th>Entity Type</th>
<th>Latest Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>/Reports/EXAcceptance.letter_20200710_105125.pdf</td>
<td>Acceptance Letter</td>
<td>2-20EX-00119-SHA</td>
<td>10 Percent Dead, Dying Diseased, Fuelwood, or Woody Debris v2019</td>
<td>Record</td>
<td>07/10/2020</td>
</tr>
<tr>
<td>20200710_2-20EX-00119SHA.pdf</td>
<td>Harvest Document Image</td>
<td>2-20EX-00119-SHA</td>
<td>10 Percent Dead, Dying Diseased, Fuelwood, or Woody Debris v2019</td>
<td>Record</td>
<td>07/10/2020</td>
</tr>
</tbody>
</table>

Click on the name of the file and the document will be displayed.
Appendix A

A.1 Search Criteria Definitions

1) **Record Number** – harvest document number
2) **Record Type** – list of all plan types; can only select all types or one specific type
3) **Record Status** – values are based on Record Type and must choose Record Type for a list of values to be displayed
4) **Record Created Start Date** and 5) **Record Created End Date** – represents the date range the plan was submitted
6) **Project Name** – Project Name assigned to harvest document by submitter
7) **Legal Description** - the Meridan, Township, Range and Section where plans reside
8) **Watersheds** - Watersheds in California that average between 3,000 and 10,000 acres are identified by CALWATER planning watershed numbers.

A.2 Common Record Status Definitions in CalTREES

<table>
<thead>
<tr>
<th>Record Status</th>
<th>Definition</th>
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<tbody>
<tr>
<td>Approved</td>
<td>Has been approved and ready for operations</td>
</tr>
<tr>
<td>Closed</td>
<td>Plans that were returned, withdrawn, denied, not approved and not resubmitted.</td>
</tr>
<tr>
<td>Denied</td>
<td>CAL FIRE determined the plan is not incompliance</td>
</tr>
<tr>
<td>Director Decision</td>
<td>15 working days that Director has to approve plan</td>
</tr>
<tr>
<td>Filed</td>
<td>Plan has been submitted to CAL FIRE</td>
</tr>
<tr>
<td>In Review</td>
<td>Plan is in First Review</td>
</tr>
<tr>
<td>In Second Review</td>
<td>Plan is in Second Review</td>
</tr>
<tr>
<td>PHI Scheduled</td>
<td>PHI for this plan has been scheduled</td>
</tr>
<tr>
<td>Public Comment</td>
<td>The last 10 days period for public comment to be provided</td>
</tr>
<tr>
<td>Received</td>
<td>Received by CAL FIRE</td>
</tr>
<tr>
<td>Recirculation</td>
<td>New information after multi-agency review needing public review period.</td>
</tr>
<tr>
<td>Returned</td>
<td>Plan returned prior to filing date for insufficiencies</td>
</tr>
<tr>
<td>Withdrawn</td>
<td>Harvest document withdrawn from review by Plan Submitter prior to determination of conformance.</td>
</tr>
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</table>

A.3 CAL FIRE Regions

<table>
<thead>
<tr>
<th>Numeric CAL FIRE Regions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – North Coast Region I - Santa Rosa</td>
</tr>
<tr>
<td>2 – Cascade Region II - Redding</td>
</tr>
<tr>
<td>3 – Southern Region III - Riverside</td>
</tr>
<tr>
<td>4 – Central Sierra Region IV - Fresno</td>
</tr>
</tbody>
</table>
A.4 CAL FIRE Units

<table>
<thead>
<tr>
<th>CAL FIRE Units</th>
<th>AEU</th>
<th>Amador-El Dorado</th>
<th>MVU</th>
<th>San Diego</th>
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</thead>
<tbody>
<tr>
<td>BDU</td>
<td>San Bernardino</td>
<td>NEU</td>
<td>Nevada-Yuba-Placer</td>
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</tr>
<tr>
<td>BEU</td>
<td>San Benito-Monterey</td>
<td>RRU</td>
<td>Riverside</td>
<td></td>
</tr>
<tr>
<td>BUT</td>
<td>Butte</td>
<td>SCU</td>
<td>Santa Clara</td>
<td></td>
</tr>
<tr>
<td>CZU</td>
<td>San Mateo-Santa Cruz</td>
<td>SHU</td>
<td>Shasta-Trinity</td>
<td></td>
</tr>
<tr>
<td>FKU</td>
<td>Fresno-Kings</td>
<td>SKU</td>
<td>Siskiyou</td>
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<tr>
<td>HUU</td>
<td>Humboldt-Del Norte</td>
<td>SLU</td>
<td>San Luis Obispo</td>
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<tr>
<td>LMU</td>
<td>Lassen-Mendocino</td>
<td>TCU</td>
<td>Tuolumne-Calaveras</td>
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</tr>
<tr>
<td>LNU</td>
<td>Sonoma-Lake-Napa</td>
<td>TGU</td>
<td>Tehama-Glenn</td>
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</tr>
<tr>
<td>MEU</td>
<td>Mendocino</td>
<td>TUU</td>
<td>Tulare</td>
<td></td>
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<tr>
<td>MMU</td>
<td>Madera-Mariaposa-Merced</td>
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A.5 List of County Abbreviations

<table>
<thead>
<tr>
<th>List of Counties with Abbreviations</th>
<th>ALA</th>
<th>Alameda</th>
<th>MAD</th>
<th>Madera</th>
<th>SJN</th>
<th>San Joaquin</th>
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<td>Placer</td>
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<td>Kings</td>
<td>SBO</td>
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<td>TUL</td>
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<tr>
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<td>Lassen</td>
<td>SBR</td>
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<td>Tuolumne</td>
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<td>SDO</td>
<td>San Diego</td>
<td>VEN</td>
<td>Ventura</td>
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<tr>
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<td>San Francisco</td>
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