California Forest Improvement Program
Mini Management Plan Template

Edition Date: March 29, 2021

State Contract Number:

CFIP Project Number:
CFIP Mini Management Plan Certification

**Landowner**

“I have reviewed this plan and approve its content.”

Name (print or type):

Signature:

Date:

Mailing Address:

Phone number:

E-mail:

**Plan Preparing Registered Professional Forester**

“I certify that I, or my supervised designee, personally inspected this California Forest Improvement Program (CFIP) plan area, and that the plan fully complies with the CFIP and Professional Foresters Law, and meets Federal Forest Stewardship Management Plan Standards. I further certify that this plan is based upon the best available site and landowner information, and if followed, will not be detrimental to the productivity of the natural resources associated with this property.”

Name (print or type):

Signature:

Date:

Registered Professional Forester #:

Organization or Company:

Mailing Address:

Phone Number:
**CAL FIRE Unit**

“I certify that I, or my supervised designee, personally inspected this California Forest Improvement Program (CFIP) plan area, and that the plan fully complies with the CFIP and Professional Foresters Law, and meets Federal Forest Stewardship Management Plan Standards.”

Forestry Assistance Specialist Name (print or type):

Signature:

Date:

Unit & Mailing Address:

---

**CAL FIRE State or Region CFIP Coordinator**

“I certify that the plan fully complies with the CFIP and Professional Foresters Law, and meets Federal Forest Stewardship Management Plan Standards.”

CFIP Coordinator Name (print or type):

Signature:

Date:

Registered Professional Forester #: 
I. Landowner Information
   a. Landowner(s) Name
   b. Mailing Address
   c. Property Location Address
   d. Phone Number
   e. E-mail

II. Property Location
   a. County
   b. Assessor’s Parcel Number(s)
   c. Public Land Survey System (PLSS) Description
   d. USGS Quadrangle Maps on which the property is located
   e. Nearest City or Town
   f. Driving Directions from Nearest City or Town

III. Forestland Conditions
   a. Acreage
      i. Total Ownership Acreage
      ii. Total Forested Acreage
   b. Land Use History
      i. Pre-historic
      ii. Historic
      iii. Timber Harvest
      iv. CFIP or Other Cost-share Programs
   c. Present Land Use
   d. Vegetation Type Description
   e. Timber Stand Description
      i. Basal Area
      ii. Vigor
      iii. Site Class
      iv. Age Class
      v. Growth Potential
      vi. Rehabilitation Possibilities
      vii. Current Sylvicultural Practice(s)
   f. Soil
      i. Soil Series Type with Brief Description
      ii. Slope
      iii. Aspect
      iv. Elevation
   g. Property Boundaries and Corners
      i. Location Description
      ii. Flagging Colors
      iii. Availability of Survey Notes
   h. Transportation System
      i. Proximity to Watercourses
ii. Condition  
iii. Drainage Structures  
iv. Maintenance Requirements  
IV. Management Objectives & Land Use Alternatives Assessment  
V. Future Harvest Plans, Market Conditions & Locations, & Economic Assessment  
VI. Fire Protection Plans  
VII. Insect & Disease Problems  
VIII. Security Concerns  
IX. Recreation Potential, Projects  
X. Aesthetic Considerations, Impacts  
XI. Cultural Resources Assessment  
XII. Community/Agency Cooperation Mechanisms  
XIII. Forestry Assistance Management Recommendations  
XIV. Wetlands  
XV. Carbon Cycle & Climate Change  
XVI. Forest Resource Improvement Needs / Potential Projects  
   a. Reforestation  
      i. Site Preparation  
      ii. Trees and Planting  
      iii. Tree Shelters  
   b. Stand Improvement  
      i. Precommercial Thinning or Release  
      ii. Pruning  
      iii. Follow-up  
   c. Forestland Conservation Practices
Maps

Instructions for Plan Preparer to use then delete:

• All management plan map(s) shall be on a base layer of a recent United States Geological Survey (USGS) Topographical or GIS map and contain the following elements as a minimum:
  o Map title
  o North arrow
  o Scale. Use a minimum scale of 4 inches = 1 mile (1 inch = 1320 feet).
  o Property and/or management unit boundaries
  o Legend(s) including:
    ▪ PLSS location
    ▪ Meaning of all symbols used on the map
    ▪ Date of map production

• At a minimum, the following maps are required:
  o Property Location Map. Delineating property boundaries and access roads from the nearest town or well-known landmark.
  o Parcel Map. Including property boundaries, road layout, water resources, infrastructure identification.
    ▪ Include site class on this map or as a standalone map.
    ▪ Include any known geologic features (e.g. unstable areas) on this map or as a standalone map.
  o Water Resources Map. Showing name, location and state/federal classification of streams and other water resources.
  o Road Assessment Map. Showing locations of roads and major skid trails. Indicate map points where projects such as road rehabilitation and culvert replacement are proposed
  o Vegetation Unit Map. Showing name and location of vegetation unit boundaries.
  o Project Map. Showing location of proposed management activities.

• As needed, other areas, including threatened and endangered species or archeological sites may be noted. Archeological maps will be placed in the confidential Appendix.

• Aerial Photos are encouraged and may be used in addition to the above maps.
Appendix - Confidential

Instructions for Plan Preparer to use then delete:

- In this section the Plan Preparer should summarize, discuss, and show on a map those known historical, archaeological, and cultural sites.
- Include landowner information about known sites.
- If available, attach existing record checks, surveys, or Confidential Archaeological Report(s).
- Provide guidelines on how proposed practices might affect or be affected by observed or known sites.
- Provide possible mitigation practices to protect those sites.