

PROJECT APPLICATION INSTRUCTIONS

CALIFORNIA'S FOREST LEGACY PROGRAM

Application Instructions - 2022

Note: The following information and instructions refer to California's participation within the Federal Forest Legacy Program.

(Please note that the application form is available electronically, either by e-mail, or through the CAL FIRE internet website: [Welcome to Forest Legacy \(ca.gov\)](http://www.fire.ca.gov))

Purpose of Forest Legacy Program – The California Forest Legacy program uses federal funds, and non-Federal cost-share funds, to purchase development rights and conservation easements on environmentally important forests in California so these threatened areas remain intact and continue to provide traditional forest benefits. These forests remain in private ownership, except for the conveyed easement items (e.g., development rights), which become state owned and protected.

Deadline: For 2022 the application must be received by 4:00 PM, June 17.

Application Submission: E-mail to Al Klem, CAL FIRE Forest Legacy Program Coordinator at al.klem@fire.ca.gov and copy John Ramaley, CAL FIRE Deputy Chief Forestry Assistance. Alternatively, and in instances when the file size is large (>30 MB) please call Al Klem at 916-224-8761 to arrange for sharing the application through a file sharing service such as Dropbox or Google Drive.

SECTION 1-GENERAL INFORMATION

Primarily seeks information on the ownership, location, and size of the parcel being nominated. The final section of page one seeks information about your ownership objectives. Please briefly describe your property objectives in the landowner Goals & Objectives Sub-Section.

SECTION 2-TRACT EVALUATION

The information you provide in Section 2 is used in preliminary scoring and ranking of your proposal. This section helps to identify nominated tracts that have state, regional, or even national significance. Please contact the FLP Coordinator with any questions.

Landowner Comments

You may add any additional comments about your property or your proposal that may be helpful in the evaluation of your application and property. Additional pages may be added if you need more space.

SECTION 3-CONFIDENTIAL FINANCIAL INFORMATION

This section seeks financial information about your parcel and the parts of your ownership you are willing to sell or donate to the Forest Legacy Program. Under Liens and Encumbrances, please explain if any of the liens or encumbrances would prohibit your ability to place a conservation easement on your property. The information provided will also be used in scoring your application and is held in confidence.

Property appraisals are not required to complete this section, but may be helpful in your estimates and deliberations. However, if your application is accepted and you receive an offer to purchase an easement on the property, an appraisal must be conducted in accordance with the Uniform Appraisal Standards for Federal Land Acquisitions if Federal funding is used in the acquisition. The appraiser must be certified and on the Federal List of Approved Appraisers. Under most conditions project funds may be used to cover appraisal costs. If State dollars are also a part of the acquisition funding, the appraisal must (also) be to Department of General Services (DGS) standards.

SECTION 4-PRELIMINARY IDENTIFICATION OF RIGHTS TO BE RETAINED AND LANDOWNER PERMISSION

This very important section asks you to identify what parts of your ownership you are willing to sell or convey to the Forest Legacy Program. It is not a commitment form, but should be considered very seriously. It will affect the desirability of your parcel and likely its appraised value. Please indicate what rights you wish to retain under this section. Please **do not** leave any item unchecked. You may add other interests to this section if needed. “**Yes**” means this is an interest you are interested in retaining. “**No**” means this is an interest you wish to retain and keep full control. “**UNSURE**” means you need more information or have not yet decided on this interest.

The final part of the application form asks for your approval for the Forest Legacy site reviewers to visit your property and to attest to the information provided in your application. It is not necessary that all property owners sign this application. However, the person signing this application must have legal authority to represent this property and the owners.

APPLICATION PACKET CHECKLIST:

- Thoroughly completed and signed (in ink, preferably blue) application form.
- Copy of road map indicating location of the property.
- Copy of the county plat map showing location of the property – please outline the property and the proposed Forest Legacy area.
- Copy of forest management plan, if available.
- Aerial photo (or high quality copy) of the property, if available (this is not necessary for initial application). These are available at your local Farm Services Agency or Natural Resources Conservation Service office. Photos may also be available from the county auditor or surveyor’s office and on-line sources such as Google Earth. **Please outline property.**
- The boundaries of the project on a USGS quadrangle or equivalent topographic map of a scale no less than 1” = 2000’. At a minimum show the following three habitat types and to what percent they represent of the nominated property: (1) conifer, (2) hardwood and (3) grass land and intense agricultural use (row crops, vineyards, orchards, etc.). In accordance with the California Forest Practice Rules, show Class I and Class II watercourses. This map must also show any structures (houses, garages, shops, barns, etc.), dams, rock pits, underground fuel tanks, dumps, or waste disposal sites on the property.
- Any written comments you wish to provide in addition to the application.
- A copy of the draft conservation easement.

Please note: All submitted materials become property of the State of California and are non-returnable. Disclosure of this information is voluntary. However, failure to provide all the requested information may make it difficult for your application and the property to be properly evaluated and scored.